

## Notice of Meeting

# People, Performance and Development Committee



**SURREY**  
COUNTY COUNCIL

**Date & time**  
**Monday, 26**  
**September 2016**  
**at 2.00 pm**

**Place**  
Committee Room C,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**  
Andrew Baird  
Room 122, County Hall  
Tel 020 8541 7609

**Chief Executive**  
David McNulty

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Baird on 020 8541 7609.**

### **Members**

Mr David Hodge (Chairman), Mr Peter Martin (Vice-Chairman), Mr Ken Gulati, Mr Nick Harrison, Ms Denise Le Gal and Mrs Hazel Watson

### **Ex Officio:**

Mrs Sally Ann B Marks (Chairman of the County Council) and Mr Nick Skellett CBE (Vice-Chairman of the County Council)

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING

(Pages 1  
- 8)

To agree the minutes of the People, Performance and Development Committee meetings held on 15 July 2016 and 25 August 2016.

### 3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

#### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*20 September 2016*).
2. The deadline for public questions is seven days before the meeting (*19 September 2016*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### 5 ACTION REVIEW

(Pages 9  
- 16)

For Members to consider and comment on the Committee's actions tracker.

### 6 APPRAISAL UPDATE 2015/16

(Pages  
17 - 22)

To provide an update on the appraisal completion rates and moderated scores distribution for Surrey County Council for the performance year 1 April 2015 to 31 March 2016 and provide an update on the actions requested by PPDC in June.

### 7 EXCLUSION OF THE PUBLIC

**Recommendation:** That under Section 100(A) of the Local Government

Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**8 APPRENTICESHIP REFORMS**

(Pages  
23 - 30)

To highlight recommendations on Surrey County Council's Apprenticeship Scheme.

**Exempt: Not for publication under Paragraph 1**

Information relating to any individual.

**9 PAY POLICY EXCEPTIONS SEPTEMBER 2016**

(Pages  
31 - 42)

The People, Performance and Development Committee (PPD Committee) acts as the Council's Remuneration Committee under delegated powers, in accordance with the Constitution of the County Council. The purpose of this paper is to highlight decisions taken and recommendations on pay that fall outside the published Pay Policy.

This report includes a range of pay exceptions and staff related decisions that require the Committee's decision.

**Exempt: Not for publication under Paragraph 1**

Information relating to any individual.

**10 DATE OF NEXT MEETING**

The next meeting of People, Performance and Development Committee will be on [27 October 2016].

**David McNulty**  
**Chief Executive**

Published: Friday, 16 September 2016

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

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